



# macOS keyboard shortcuts



Cmd-C, X, or V	Copy, cut, paste to or from the Clipboard	Shift-Cmd-G	Open a Go to Folder window
Cmd-Z (or add Shift)	Undo or redo the previous command	Shift-Cmd-H	Open the Home folder of the current user account
Cmd-A	Select All items	Shift-Cmd-I	Open iCloud Drive
Cmd-F	Find items in a document or open a Find window	Shift-Cmd-K	Open the Network window
Cmd-G (or Shift)	Find Again: Find the next or previous occurrence	Opt-Cmd-L	Open the Downloads folder
Cmd-H	Hide the windows of the front app	Shift-Cmd-O	Open the Documents folder
Cmd-Opt-H	Hide all other apps	Shift-Cmd-R	Open the AirDrop window
Cmd-M	Minimize the front window to the Dock	Ctrl-Shift-Cmd-T	Add selected Finder item to the Dock
Cmd-N	New: Open an new document or window	Shift-Cmd-U	Open the Utilities folder
Cmd-O	Open the selected item or a file	Opt-Cmd-D	Show or hide the Dock
Cmd-P	Print the current document	Control-Cmd-T	Add the selected item to the sidebar
Cmd-S	Save the current document	Cmd-J	Show View Options
Cmd-W (or Opt)	Close the front window or all windows of the app	Cmd-K	Open the Connect to Server window
Cmd-Q	Quit the app	Cmd-L	Make an alias of the selected item
Opt-Cmd-Esc	Force Quit	Cmd-N	Open a new Finder window
Cmd-Shift-Opt-Esc	hold for 3 secs to force quit just the front app	Shift-Cmd-N	Create a new folder
Cmd-Spacebar	Show or hide the Spotlight search field	Opt-Cmd-N	Create a new Smart Folder
Cmd-Opt-Spacebar	Perform a Spotlight search from Finder	Cmd-R	Show the original file for the selected alias
Spacebar	Use Quick Look to preview the item	Cmd-T	Show or hide tab bar when one Finder tab is open
Cmd-Tab	Switch to the next app among open apps	Ctrl-Cmd-Power	Force your Mac to restart
Shift-Cmd-Tilde (~)	Switch to the next window of the front app	Ctrl-Shift-Power	Put your display to sleep
Shift-Cmd-3	Take a screenshot of the entire screen	Hold Shift	Start up in safe mode
Cmd-Comma (,)	Open preferences for the front app	Hold Option	Start up to Startup Manager for other startup disks
Cmd-D	Duplicate the selected files	Hold C	Start up from CD, DVD, or thumb drive with OS
Cmd-E	Eject the selected disk or volume	Hold D	Start up from the built-in Apple Diagnostics utility
Cmd-F	Start a Spotlight search in the Finder window	Hold Cmd-R	Start up from the macOS Recovery system
Cmd-I	Show the Get Info window for a selected file	Hold Opt-Cmd-P-R	Reset NVRAM (or PRAM)
Shift-Cmd-C	Open the Computer window	Hold Cmd-S	Start up in single-user mode
Shift-Cmd-D	Open the desktop folder	Hold T	Start up in target disk mode
Shift-Cmd-F	Open the All My Files window	Hold X	Start up from macOS; not Windows partition



# macOS option key characters



Alphabetical Order	Symbol
Option + A	(ring) å
Option + B	(integral) ∫
Option + C	(cedille) ç
Option + D	(partial derivative) ∂
Option + E	(acute accent) áéíóú
Option + F	(Dutch florin) f
Option + G	(copyright) ©
Option + H	(dot above) ˙
Option + I	(circumflex) âêîôû
Option + J	(delta, difference, increment) Δ
Option + K	(degree) °
Option + L	(not) ¬
Option + M	(micro) μ
Option + N	(tilde) ñãëö
Option + O	(o with stroke, phi) ø
Option + P	(pi) π
Option + Q	(ash ligature) œ
Option + R	(registered) ®
Option + S	(sharp S) ß
Option + T	(dagger) †
Option + U	(umlaut, dieresis) ü
Option + V	(square root radical) √
Option + W	(summation) Σ
Option + X	(approximately) ≈
Option + Y	(Japanese yen) ¥
Option + Z	(omega, ohm) Ω

Option Key	Symbol
Option + `	(grave) àèìòù
Option + 1	(upside down exclamation) ¡
Option + 2	(trademark) ™
Option + 3	(pound) £
Option + 4	(cent) ¢
Option + 5	(infinity) ∞
Option + 6	(section) §
Option + 7	(paragraph pilcrow) ¶
Option + 8	(bullet) •
Option + 9	(feminine ordinal) º
Option + 0	(masculine ordinal) º
Option + -	(en-dash) –
Option + =	(not equal) ≠
Option + [	(left double quote) “
Option + ]	(left single quote) ’
Option + \	(left double guillemet) «
Option + ;	(ellipsis) …
Option + ’	(ash ligature) æ
Option + <	(less than or equal) ≤
Option + >	(greater than or equal) ≥
Option + /	(division) ÷

Shift Option Key	Symbol
Shift + Option + 1	(fraction slash) ⁄
Shift + Option + 2	(euro) €
Shift + Option + 3	(single left guillemet) ‹

Shift + Option + 4	(single right guillemet) ›
Shift + Option + 5	(ligature) fi
Shift + Option + 6	(ligature) fl
Shift + Option + 7	(double dagger) ‡
Shift + Option + 8	(degree) °
Shift + Option + 9	(middle dot) ·
Shift + Option + 0	(low-9 quote mark) ‚
Shift + Option + -	(em dash) —
Shift + Option + =	(plus minus) ±
Shift + Option + [	(right double quote) ”
Shift + Option + ]	(right single quote) ’
Shift + Option + \	(right double guillemet) »
Shift + Option + <	(macron) ¯
Shift + Option + >	(breve) ˘
Shift + Option + /	(inverted question) ¿

Shift Option Alphabetical	Symbol
Shift + Option + B	(dotless i) ï
Shift + Option + D	(circumflex i) î
Shift + Option + E	(acute accent) ´
Shift + Option + F	(dieresis i) ï
Shift + Option + G	(double acute accent) ¨
Shift + Option + R	(per mille) ‰
Shift + Option + T	(caron) ˇ
Shift + Option + V	(lozenge) ◊
Shift + Option + W	(low-9 quote mark) „
Shift + Option + X	(ogonek) ˛