

ADOBE INDESIGN CC 2019 MAC

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INDD

InDesign Menu

Preferences Cmd+K
Quit Cmd+Q

File Menu

Open or Close Cmd+O or Cmd+W
Browse in Bridge Opt+Cmd+O
Document Setup Opt+Cmd+P
Export Cmd+E
File Info Opt+Shift+Cmd+I
New > Document Cmd+N
Package Opt+Shift+Cmd+P
Place Cmd+D
Print Cmd+P
Save or Save As Cmd+S or Shift+Cmd+S
Save a Copy Opt+Cmd+S
Adjust Layout Shift+Opt+P

Edit Menu

Check In / Check Out ... Sh+Cmd+F9 / Cmd+F9
Copy, Cut, Paste Cmd+C, X, V
Deselect All Shift+Cmd+A
Duplicate Opt+Shift+Cmd+D
Edit in Story Editor Cmd+Y
Find/Change Cmd+F
Find Next Opt+Cmd+F
Paste Into Opt+Cmd+V
Paste in Place Opt+Shift+Cmd+V
Paste without Formatting Shift+Cmd+V
Quick Apply Cmd+Return
Undo or Redo Cmd+Z or Shift+Cmd+Z
Select All Cmd+A
Spelling: Check Spelling Cmd+I
Step and Repeat Opt+Cmd+U
Update Content Cmd+F5

Layout Menu

First Page Shift+Cmd+PageUp
Go Back or Forward Cmd+Page Up or PageDown
Go to Page Cmd+J
Last Page Shift+Cmd+PageDown
Next or Prev Page ... Shift+PageDown or PageUp
Next/Prev Spread ... Opt+PageDown or PageUp
Pages: Add Page Shift+Cmd+P

Type Menu

Create Outlines Shift+Cmd+O
Outlines w/o deleting text ... Opt+Shift+Cmd+O
Notes Mode Cmd+F8
Bullet Character Text: Opt+8
Copyright Symbol Text: Opt+G
Registered Trademark Symbol Text: Opt+R
Trademark Symbol Text: Opt+2
Current Page Number ... Text: Opt+Shift+Cmd+N
Em Dash Text: Shift+Opt+-
En Dash Text: Opt+-
Discretionary Hyphen Text: Shift+Cmd+-
Nonbreaking Hyphen Text: Opt+Cmd+-
Double Quote Mark ... Text: Opt+'] or Sh+Opt+[
Single Quote Mark ... Text: Opt+'] or Shift+Opt+[
Straight Ditto Mark ... Text: Ctrl+' or Ctrl+Shift+'
Right Indent Tab Text: Shift+Tab
Em Space Shift+Cmd+M
En Space Shift+Cmd+N
Indent to Here Text: Cmd+\
Column Break Text: Num Enter
Frame Break Text: Shift+Num Enter
Page Break Text: Cmd+Num Enter
Forced Line Break Text: Shift+Return
Show or Hide Hidden Characters ... Opt+Cmd+I

Object Menu

Anchored Object Insert ... Custom: Text: Cmd+T
Anchored Object Options ... Custom: Shift+Opt+T
Arrange: Bring Forward Cmd+]
Arrange: Bring to Front Shift+Cmd+]
Arrange: Send Backward Cmd+[
Arrange: Send to Back Shift+Cmd+[
Clipping Path Options Opt+Shift+Cmd+K
Effects: Drop Shadow Opt+Cmd+M
Fitting: Center Content Shift+Cmd+E
Fitting: Fill Frame Proportion... Opt+Shift+Cmd+C
Fitting: Fit Content Prop..... Opt+Shift+Cmd+E
Fitting: Fit Content to Frame Opt+Cmd+E
Fitting: Fit Frame to Content Opt+Cmd+C
Group or Ungroup Cmd+G or Shift+Cmd+G
Hide Cmd+3
Lock or Unlock Cmd+L or Opt+Cmd+L
Paths > Make Compound Path Cmd+8
Release Compound Path Opt+Shift+Cmd+8
Select Container Escape
Select Content Shift+Escape
Select First Object Above Opt+Shift+Cmd+]
Select Next Object Above Opt+Cmd+]
Select Next Object Below Opt+Cmd+[
Select Last Object Below Opt+Shift+Cmd+[
Text Frame Options Cmd+B
Transform: Move Shift+Cmd+M
Transform Sequence Again Opt+Cmd+4

Object Editing

Decrease scale by 1% Cmd+,
Decrease scale by 5% Opt+Cmd+,
Increase scale by 1% Cmd+.,
Increase scale by 5% Opt+Cmd+.,
Nudge up or down ⬆ or ⬇
Nudge down 1/10 Shift+Cmd+⬇
Nudge down 1/10 duplicate ... Opt+Sh+Cmd+⬇
Nudge down duplicate Opt+⬇
Nudge down x10 Shift+⬇
Nudge down x10 duplicate Shift+Opt+⬇
Nudge left or right ⬅ or ➡
Nudge left 1/10 Shift+Cmd+⬅
Nudge left 1/10 duplicate ... Opt+Shift+Cmd+⬅
Nudge left duplicate Opt+⬅
Nudge left x10 Shift+⬅
Nudge left x10 duplicate Shift+Opt+⬅
Nudge right 1/10 Shift+Cmd+➡
Nudge right 1/10 duplicate ... Opt+Shift+Cmd+➡
Nudge right duplicate Opt+➡
Nudge right x10 Shift+➡
Nudge right x10 duplicate Shift+Opt+➡
Nudge up 1/10 Shift+Cmd+⬆
Nudge up 1/10 duplicate ... Opt+Shift+Cmd+⬆
Nudge up duplicate Opt+⬆
Nudge up x10 Shift+⬆
Nudge up x10 duplicate Shift+Opt+⬆
Select all guides Opt+Cmd+G

Table Menu

Cell Options: Text Opt+Cmd+B
Delete: Column Tables: Shift+Delete
Delete: Row Tables: Cmd+Delete
Insert Table Text: Opt+Shift+Cmd+T
Insert: Column Tables: Opt+Cmd+9
Insert: Row Tables: Cmd+9
Select: Cell Tables: Cmd+/
Select: Column Tables: Opt+Cmd+3
Select: Row Tables: Cmd+3
Select: Table Tables: Opt+Cmd+A
Table Options: Table Setup ... Opt+Shift+Cmd+B

Text and Tables

Align center Shift+Cmd+C
Align force justify Shift+Cmd+F
Align justify Shift+Cmd+J
Align left Shift+Cmd+L
Align right Shift+Cmd+R
Align to baseline grid Opt+Shift+Cmd+G
Apply bold Shift+Cmd+B
Apply italic Shift+Cmd+I
Apply normal Shift+Cmd+Y
Auto-Hyphenate Opt+Shift+Cmd+H
Decrease leading Text: Opt+⬇
Decrease leading x 5 Text: Opt+Cmd+⬇
Decrease point size Shift+Cmd+<
Delete 1 word to the left Cmd+Delete Left
Delete 1 word to the right ... Cmd+Delete Right
Find Next Text: Shift+F2
Load Find with selected text ... Text: Cmd+F1
Increase baseline shift Text: Shift+Opt+⬆
Increase kerning/tracking ... Sh+Opt+↔, Opt+↔
Increase leading Text: Opt+⬆
Increase leading x 5 Text: Cmd+Opt+⬆
Increase point size Shift+Cmd+>
Move down or up one line ... Text: ⬇ or ⬆
Move to Next or Prev Cell ... Tab or Shift+Tab
Move to beginning of story Cmd+Home
Move to end of story Cmd+End
Move to the end of the line Text: End
Move to the left or right one character ... ⬅ or ➡
Move to the left one word ... Text: Cmd+⬅
Move to the next paragraph ... Text: Cmd+⬆
Move to the previous paragraph ... Text: Cmd+⬆
Move to the right one character ... Text: ➡
Move to the right one word ... Text: Cmd+➡
Move to the start of the line Text: Home
Normal horizontal text scale Shift+Cmd+X
Normal vertical text scale ... Opt+Shift+Cmd+X
Recompose all stories Opt+Cmd+/
Reset kerning and tracking ... Text: Opt+Cmd+Q
Select line Text: Shift+Cmd+\
Select one character to left Text: Shift+⬅
Select one character to right Text: Shift+➡
Select one line above Text: Shift+⬆
Select one line below Text: Shift+⬇
Select one paragraph before ... Shift+Cmd+⬆
Select one paragraph forward ... Shift+Cmd+⬆
Select one word to the left ... Shift+Cmd+⬅
Select one word to the right ... Shift+Cmd+➡
Select to beginning of story ... Shift+Cmd+Home
Select to end of story Shift+Cmd+End
Select to the end of the line ... Text: Shift+End
Select to the start of the line ... Text: Shift+Home

Panel Menus

Redefine Character Style Opt+Shift+Cmd+C
Character: All Caps Shift+Cmd+K
Character: Small Caps Shift+Cmd+H
Character: Subscript Opt+Shift+Cmd+=
Character: Superscript Shift+Cmd+=
Character: Underline Shift+Cmd+U
Add new index entry Opt+Shift+Cmd+[
Add new index entry (reverse) . Opt+Shift+Cmd+]
Index: New Page Reference Cmd+7
Override All Master Page Items . Opt+Sh+Cmd+L
Redefine Paragraph Style ... Opt+Shift+Cmd+R
Drop Caps and Nested Styles ... Opt+Cmd+R
Justification Opt+Shift+Cmd+J
Keep Options Opt+Cmd+K
Paragraph Rules Opt+Cmd+J
Tags: Autotag Opt+Shift+Cmd+F7

View Menu

Actual Size Cmd+1
Display Perf: High Quality Ctrl+Opt+Cmd+H
Entire Pasteboard Opt+Shift+Cmd+0
Fit Page in Window Cmd+0
Fit Spread in Window Opt+Cmd+0
Screen Mode > Presentation Shift+W
G & G: Lock Guides Opt+Cmd+;
G & G: Show or Hide Baseline Grid ... Opt+Cmd+'
G & G: Show or Hide Document Grid ... Cmd+'
G & G: Show or Hide Guides Cmd+;
G & G: Show or Hide Smart Guides Cmd+U
G & G: Snap to Document Grid Shift+Cmd+'
G & G: Snap to Guides Shift+Cmd+;
Overprint Preview Opt+Shift+Cmd+Y
Show or Hide Rulers Cmd+R
Show or Hide Frame Edges Cmd+H
Show or Hide Text Threads Opt+Cmd+Y
Structure: Show Structure Opt+Cmd+1
Zoom In or Out Cmd+,, Cmd+--
50% or 200% or 400% size ... Cmd+5 or 2 or 4
Activate last-used field in panel ... Opt+Cmd+'
First Spread Opt+Shift+Page Up, Home
Fit Selection in Window Opt+Cmd+=
Force redraw Shift+F5
First frame thread Opt+Shift+Cmd+Page Up
Last frame thread Opt+Sh+Cmd+Page Down
Next frame in thread Opt+Cmd+Page Down
Previous frame in thread Opt+Cmd+Page Up
Last Spread Opt+Shift+Page Down, End
New default document Opt+Cmd+N
Next window Cmd+Tab, Cmd+'
Open/Close all side panels Opt+Cmd+Tab
Previous window Shift+Cmd+Tab
Scroll up/down one screen . PageUp / PageDown
Show/Hide all panels Tab
Show/Hide all panels except toolbox ... Shift+Tab
Toggle Char. and Para. Cont Panel . Opt+Cmd+7
Toggle Keyboard Focus in Control Panel . Cmd+6
Toggle Measurement Opt+Shift+Cmd+U
Toggle current and previous views ... Opt+Cmd+2

Window

Character Cmd+T
Character Styles Shift+F11, Shift+Cmd+F11
Color F6
Control Opt+Cmd+6
Effects Shift+Cmd+F10
Glyphs Opt+Shift+F11
Index Shift+F8
Info F8
Interactive > SWF Preview ... Shift+Cmd+Return
Layers F7
Links Shift+Cmd+D
Object & Layout: Align Shift+F7
Object Styles Cmd+F7
Output: Preflight Opt+Shift+Cmd+F
Output: Separations Preview Shift+F6
Pages F12, Cmd+F12
Paragraph Opt+Cmd+T, Cmd+M
Paragraph Styles F11, Cmd+F11
Stroke F10, Cmd+F10
Swatches F5
Table Shift+F9
Tabs Shift+Cmd+T
Text Wrap Opt+Cmd+W
Utilities: Scripts Opt+Cmd+F11

Help Menu

InDesign Help F1

training • consulting • graphic design • print publishing
InDesign • InCopy • Illustrator • Photoshop • Lightroom • Acrobat
ePub • FrameMaker • Captivate • Section 508 Accessibility
mikewithere@jetsetcom.net • urszulawithere@jetsetcom.net
JetSetcom.net • TrainingOnsite.com



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ADOBE INDESIGN CC 2019 WIN

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File Menu

Open or Close	Ctrl+O or Ctrl+W
Browse in Bridge	Alt+Ctrl+O
Document Setup	Alt+Ctrl+P
Exit, Quit	Ctrl+Q
Export	Ctrl+E
File Info	Alt+Shift+Ctrl+I
New > Document	Ctrl+N
Package	Alt+Shift+Ctrl+P
Place	Ctrl+D
Print	Ctrl+P
Save or Save As	Ctrl+S or Shift+Ctrl+S
Save a Copy	Alt+Ctrl+S
Adjust Layout	Shift+Alt+P

Edit Menu

Check In or Check Out	Shift+Ctrl+F9 or Ctrl+F9
Copy, Cut, Paste	Ctrl+C, X, V
Deselect All	Shift+Ctrl+A
Duplicate	Alt+Shift+Ctrl+D
Edit in Story Editor	Ctrl+Y
Find/Change	Ctrl+F
Find Next	Alt+Ctrl+F
Paste Into	Alt+Ctrl+V
Paste in Place	Alt+Shift+Ctrl+V
Paste without Formatting	Shift+Ctrl+V
Preferences: General	Ctrl+K
Quick Apply	Ctrl+Enter
Undo or Redo	Ctrl+Z or Shift+Ctrl+Z
Select All	Ctrl+A
Spelling: Check Spelling	Ctrl+I
Step and Repeat	Alt+Ctrl+U
Update Content	Ctrl+F5

Layout Menu

First Page	Shift+Ctrl+Page Up
Go Back or Forward	Ctrl+Page Up or Page Down
Go to Page	Ctrl+J
Last Page	Shift+Ctrl+Page Down
Next Page	Shift+Page Down
Previous Page	Shift+Page Up
Next Spread	Alt+Page Down
Previous Spread	Alt+Page Up
Pages: Add Page	Shift+Ctrl+P

Type Menu

Create Outlines	Shift+Ctrl+O
Outlines w/o deleting text	Alt+Shift+Ctrl+O
Notes Mode	Ctrl+F8
Bullet Character	Text: Alt+8
Copyright Symbol	Text: Alt+G
Registered Trademark Symbol	Text: Alt+R
Trademark Symbol	Text: Alt+2
Current Page Number	Text: Alt+Shift+Ctrl+N
Em Dash	Text: Shift+Alt+-
En Dash	Text: Alt+-
Discretionary Hyphen	Text: Shift+Ctrl+-
Nonbreaking Hyphen	Text: Ctrl+Alt+-
Double Quote Marks	Text: Alt+[or Shift+Alt+[
Single Quote Mark	Text: Alt+] or Shift+Alt+]
Straight Ditto Marks	Text: Alt+' or Shift+Alt+'
Right Indent Tab	Text: Shift+Tab
Em Space	Shift+Ctrl+M
En Space	Shift+Ctrl+N
Indent to Here	Text: Ctrl+)
Column Break	Text: Num Enter
Frame Break	Text: Shift+Num Enter
Page Break	Text: Ctrl+Num Enter
Forced Line Break	Text: Shift+Enter
Show Hidden Characters	Alt+Ctrl+I

Object Menu

Anchored Object Insert	Custom: Text: Ctrl+T
Anchored Object Options	Custom: Shift+Alt+T
Arrange: Bring Forward	Ctrl+]]
Arrange: Bring to Front	Shift+Ctrl+]]
Arrange: Send Backward	Ctrl+[[
Arrange: Send to Back	Shift+Ctrl+[[
Clipping Path Options	Alt+Shift+Ctrl+K
Effects: Drop Shadow	Alt+Ctrl+M
Fitting: Center Content	Shift+Ctrl+E
Fitting: Fill Frame Proportion	Alt+Shift+Ctrl+C
Fitting: Fit Content Proportion	Alt+Shift+Ctrl+E
Fitting: Fit Content to Frame	Alt+Ctrl+E
Fitting: Fit Frame to Content	Alt+Ctrl+C
Group or Ungroup	Ctrl+G or Shift+Ctrl+G
Hide	Ctrl+3
Lock or Unlock	Ctrl+L or Alt+Ctrl+L
Paths > Make Compound Path	Ctrl+8
Release Compound Path	Alt+Shift+Ctrl+8
Select Container	Escape
Select Content	Shift+Escape
Select First Object Above	Alt+Shift+Ctrl+]]
Select Next Object Above	Alt+Ctrl+]]
Select Next Object Below	Alt+Ctrl+[[
Select Last Object Below	Alt+Shift+Ctrl+[[
Text Frame Options	Ctrl+B
Transform: Move	Shift+Ctrl+M
Transform Sequence Again	Alt+Ctrl+4

Object Editing

Decrease scale by 1%	Ctrl+,
Decrease scale by 5%	Alt+Ctrl+,
Increase scale by 1%	Ctrl+.
Increase scale by 5%	Alt+Ctrl+.
Nudge up or down	↑ or ↓
Nudge down 1/10	Shift+Ctrl+↓
Nudge down 1/10 duplicate	Alt+Shift+Ctrl+↓
Nudge down duplicate	Alt+↓
Nudge down x10	Shift+↓
Nudge down x10 duplicate	Shift+Alt+↓
Nudge left or right	← or →
Nudge left 1/10	Shift+Ctrl+←
Nudge left 1/10 duplicate	Alt+Shift+Ctrl+←
Nudge left duplicate	Alt+←
Nudge left x10	Shift+←
Nudge left x10 duplicate	Shift+Alt+←
Nudge right 1/10	Shift+Ctrl+→
Nudge right 1/10 duplicate	Alt+Shift+Ctrl+→
Nudge right duplicate	Alt+→
Nudge right x10	Shift+→
Nudge right x10 duplicate	Shift+Alt+→
Nudge up 1/10	Shift+Ctrl+↑
Nudge up 1/10 duplicate	Alt+Shift+Ctrl+↑
Nudge up duplicate	Alt+↑
Nudge up x10	Shift+↑
Nudge up x10 duplicate	Shift+Alt+↑
Select all guides	Alt+Ctrl+G

Table Menu

Cell Options: Text	Alt+Ctrl+B
Delete: Column	Tables: Shift+Backspace
Delete: Row	Tables: Ctrl+Backspace
Insert Table	Text: Alt+Shift+Ctrl+T
Insert: Column	Tables: Alt+Ctrl+9
Insert: Row	Tables: Ctrl+9
Select: Cell	Tables: Ctrl+/
Select: Column	Tables: Alt+Ctrl+3
Select: Row	Tables: Ctrl+3
Select: Table	Tables: Alt+Ctrl+A
Table Options: Table Setup	Alt+Shift+Ctrl+B

Text and Tables

Align center	Shift+Ctrl+C
Align force justify	Shift+Ctrl+F
Align justify	Shift+Ctrl+J
Align left	Shift+Ctrl+L
Align right	Shift+Ctrl+R
Align to baseline grid	Alt+Shift+Ctrl+G
Apply bold	Shift+Ctrl+B
Apply italic	Shift+Ctrl+I
Apply normal	Shift+Ctrl+Y
Auto-Hyphenate	Alt+Shift+Ctrl+H
Decrease leading	Text: Alt+⌵
Decrease leading x 5	Text: Alt+Ctrl+⌵
Decrease point size	Shift+Ctrl+<
Delete 1 word to the left	Ctrl+Backspace
Delete 1 word to the right	Ctrl+Delete
Find Next	Text: Shift+F2
Load Find with Selected Text	Text: Ctrl+F1
Increase baseline shift	Text: Shift+Alt+⌵
Increase kerning/tracking	Shift+Alt+↔, Alt+↔
Increase leading	Text: Alt+⌶
Increase leading x 5	Text: Ctrl+Alt+⌶
Increase point size	Shift+Ctrl+>
Move down or up one line	Text: ⌵ or ⌶
Move to Next or Previous Cell	Tab or Shift+Tab
Move to beginning of story	Ctrl+Home
Move to end of story	Ctrl+End
Move to the end of the line	Text: End
Move to the left or right one character	← or →
Move to the left one word	Text: Ctrl+←
Move to the next paragraph	Text: Ctrl+⌵
Move to the previous paragraph	Text: Ctrl+⌶
Move to the right one character	Text: →
Move to the right one word	Text: Ctrl+→
Move to the start of the line	Text: Home
Normal horizontal text scale	Shift+Ctrl+X
Normal vertical text scale	Alt+Shift+Ctrl+X
Recompose all stories	Ctrl+Alt+/
Reset kerning and tracking	Text: Alt+Ctrl+Q
Select line	Text: Shift+Ctrl+\
Select one character to left	Text: Shift+←
Select one character to right	Text: Shift+→
Select one line above	Text: Shift+⌵
Select one line below	Text: Shift+⌶
Select one paragraph before	Shift+Ctrl+⌵
Select one paragraph forward	Shift+Ctrl+⌶
Select one word to the left	Shift+Ctrl+←
Select one word to the right	Shift+Ctrl+→
Select to beginning of story	Shift+Ctrl+Home
Select to end of story	Shift+Ctrl+End
Select to the end of the line	Text: Shift+End
Select to the start of the line	Text: Shift+Home

Panel Menus

Redefine Character Style	Text: Alt+Sh+Ctrl+C
Character: All Caps	Shift+Ctrl+K
Character: Small Caps	Shift+Ctrl+H
Character: Subscript	Alt+Shift+Ctrl+=
Character: Superscript	Shift+Ctrl+=
Character: Underline	Shift+Ctrl+U
Add new index entry	Alt+Shift+Ctrl+[
Add new index entry (reversed)	Alt+Shift+Ctrl+]]
Index: New Page Reference	Ctrl+7
Override All Master Page Items	Alt+Shift+Ctrl+L
Redefine Paragraph Style	Text: Alt+Sh+Ctrl+R
Drop Caps and Nested Styles	Alt+Ctrl+R
Justification	Alt+Shift+Ctrl+J
Keep Options	Alt+Ctrl+K
Paragraph Rules	Alt+Ctrl+J
Tags: Autotag	Alt+Shift+Ctrl+F7

View Menu

Actual Size	Ctrl+1
Display Performance: High Quality	Alt+Ctrl+H
Entire Pasteboard	Alt+Shift+Ctrl+O
Fit Page in Window	Ctrl+O
Fit Spread in Window	Alt+Ctrl+O
Screen Mode > Presentation	Shift+W
G & G: Lock Guides	Alt+Ctrl+;
G & G: Show or Hide Baseline Grid	Alt+Ctrl+'
G & G: Show or Hide Document Grid	Ctrl+'
G & G: Show or Hide Guides	Ctrl+;
G & G: Show or Hide Smart Guides	Ctrl+U
G & G: Snap to Document Grid	Shift+Ctrl+'
G & G: Snap to Guides	Shift+Ctrl+;
Overprint Preview	Alt+Shift+Ctrl+Y
Show or Hide Rulers	Ctrl+R
Show or Hide Frame Edges	Ctrl+H
Show or Hide Text Threads	Alt+Ctrl+Y
Structure: Show Structure	Alt+Ctrl+1
Zoom In or Out	Ctrl+= or Ctrl+-
50% or 200% or 400% size	Ctrl+5 or 2 or 4
Activate last-used field in panel	Alt+Ctrl+'
First Spread	Alt+Shift+Page Up, Home
Fit Selection in Window	Alt+Ctrl+=
Force redraw	Shift+F5
First frame in thread	Alt+Shift+Ctrl+Page Up
Last frame in thread	Alt+Shift+Ctrl+Page Down
Next frame in thread	Alt+Ctrl+Page Down
Previous frame in thread	Alt+Ctrl+Page Up
Last Spread	Alt+Shift+Page Down, End
New default document	Alt+Ctrl+N
Next window	Ctrl+Tab, Ctrl+'
Open/Close all side panels	Alt+Shift+Ctrl+Tab
Previous window	Shift+Ctrl+Tab, Shift+Ctrl+'
Scroll up/down 1 screen	PageUp / PageDown
Show/Hide all panels	Tab
Show/Hide all panels except toolbox	Shift+Tab
Toggle Char. and Para. Cont. Panel	Alt+Ctrl+7
Toggle Keyboard Focus in Control Panel	Ctrl+6
Toggle Measurement	Alt+Shift+Ctrl+U
Toggle current and previous views	Alt+Ctrl+2

Window

Character	Ctrl+T
Character Styles	Shift+F11, Shift+Ctrl+F11
Color	F6
Control	Alt+Ctrl+6
Effects	Shift+Ctrl+F10
Glyphs	Alt+Shift+F11
Index	Shift+F8
Info	F8
Interactive > SWF Preview	Shift+Ctrl+Enter
Layers	F7
Links	Shift+Ctrl+D
Object & Layout: Align	Shift+F7
Object Styles	Ctrl+F7
Output: Preflight	Alt+Shift+Ctrl+F
Output: Separations Preview	Shift+F6
Pages	F12, Ctrl+F12
Paragraph	Alt+Ctrl+T, Ctrl+M
Paragraph Styles	F11, Ctrl+F11
Stroke	F10, Ctrl+F10
Swatches	F5
Table	Shift+F9
Tabs	Shift+Ctrl+T
Text Wrap	Alt+Ctrl+W
Utilities: Scripts	Alt+Ctrl+F11

Help Menu

InDesign Help	F1
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training • consulting • graphic design • print publishing
InDesign • InCopy • Illustrator • Photoshop • Lightroom • Acrobat
ePub • FrameMaker • Captivate • Section 508 Accessibility
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JetSetcom.net • TrainingOnsite.com



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